

**In the Court of Common Pleas of Franklin County, Ohio
Division of Domestic Relations and Juvenile Branch**

Plaintiff's Name: _____
Plaintiff's Address: _____

Case No. _____

Plaintiff's Telephone: _____
v.

Judge _____

Defendant's Name: _____

Defendant's Last Known Address: **(required)**: _____

Magistrate _____

Affidavit for Service by Publication

Juvenile Rule 16(A)

(Juvenile Custody, Support and Visitation Cases Only)

In the State of Ohio, County of Franklin, _____, being duly sworn states that (s)he is the plaintiff in the above entitled action, and that service by publication is authorized by law.

Plaintiff further states that the defendant's last known address is as set forth above and that service of summons cannot be made because the residence of the defendant is unknown to the affiant and that the residence of the defendant cannot be ascertained with reasonable diligence.

Signature of Affiant

Sworn to before me and subscribed in my presence this _____ day of _____, 20__.

Signature of Notary Public/ Deputy Clerk

**SERVICE BY PUBLICATION
JUVENILE COURT
Custody, Support and Visitation Cases
(excluding Parentage Complaints)**

**1. Non-Indigent Plaintiff/Filer
Juvenile Rule 16(A) – newspaper publication**

The affidavit must contain the following:

1. a statement that service of summons cannot be made because the residence of the person is unknown to the affiant;
2. a statement that the residence of the person cannot be ascertained with reasonable diligence
3. the last known address of the party to be served (it is acceptable if the last known address is the same as the plaintiff's as long as the defendant actually resided at that address).

**2. Indigent Plaintiff/Filer
Juvenile Rule 16(A) - posting and mailing**

The affidavit must contain the following:

1. a statement that service of summons cannot be made because the residence of the person is unknown to the affiant;
2. a statement that the residence of the person cannot be ascertained with reasonable diligence
3. the last known address of the party to be served (it is acceptable if the last known address is the same as the plaintiff's as long as the defendant actually resided at that address).

The notice that is posted under Local Rule 18 must contain all the same information as the notice that would be published in the Daily Reporter. In addition, the clerk must issue service by ordinary mail to the defendant's last known address, address correction requested. The clerk must also obtain a certificate of mailing from the USPS. If the clerk you receives notice from the USPS of a corrected or forwarding address within the six-week period the notice is posted, the clerk shall mail service to the corrected or forwarding address.