

**In the Court of Common Pleas of Franklin County**

Plaintiff's name  
Plaintiff's address

Case No. \_\_\_\_\_

Vs.

Defendant's name  
Defendant's address

**Motion to Designate Process Server(s)**

\_\_\_\_\_ hereby moves the Court, pursuant to Civil Rule 4, to appoint the person or persons, whose names and complete addresses are listed below, to be process servers in the above-entitled action. These persons are all at least eighteen years old.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_  
Signature

**In the Court of Common Pleas of Franklin County**

Plaintiff's name  
Plaintiff's address

Case No. \_\_\_\_\_

Vs.

Defendant's name  
Defendant's address

**Order Designating Person(s) to Serve Process and Other Papers**

Upon consideration of \_\_\_\_\_'s motion, the following qualified person or persons are hereby designated by order of the court to serve the Summons, Complaint, and any other pleading, order, motion, paper, or process in the above-entitled action on any party or other person herein:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

\_\_\_\_\_  
Judge's Signature